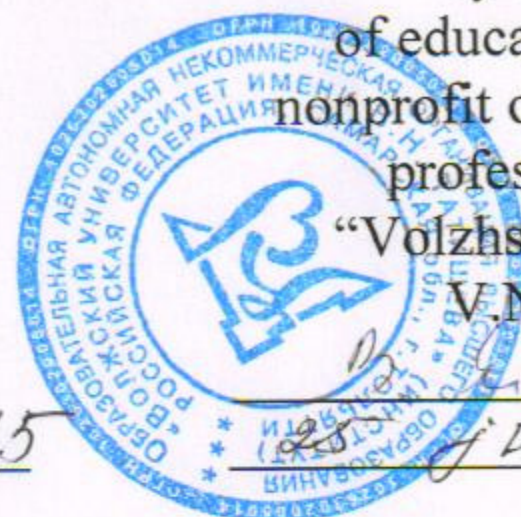


ACCEPTED
by Academic Council
of educational autonomous
nonprofit organization of higher
professional education
"Volzhsky University after
V.N. Tatishchev"

Minutes № 6
25 June

20 15



CONFIRMED
by the Chancellor
of educational autonomous
nonprofit organization of higher
professional education
"Volzhsky University after
V.N. Tatishchev"
V.A. Yakushin
25 June 20 15

Educational autonomous nonprofit organization
of higher professional education

"Volzhsky University after V.N. Tatishchev"

**Statute of science journal
"Vestnik of Volzhsky University after V.N. Tatishchev"**

1. GENERAL PROVISIONS

1.1. The constitutor of the science journal "Vestnik of Volzhsky University after V.N. Tatishchev" is the educational autonomous nonprofit organization of higher professional education "Volzhsky University after V.N. Tatishchev".

1.2. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" is a royalty-free reviewed printed science periodical.

1.3. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" is issued in Russian.

1.4. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" is issued four times a year. Aggregate form of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" is divided into five academic spheres: Law, Informatics, Ecology, Economics, Humanities and Education. Circulation of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" is 100 copies or more.

1.5. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" is included into the "Russian Science Citation Index" (RINTs) system.

1.6. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" has an international standard serial number (ISSN 2076-7919).

1.7. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" is registered as a mass media vehicle by the Federal Service for Supervision of Communications, Information Technology and Mass Media.

1.8. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" is included into the list of journals recommended by the Superior Certification

1.9. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" has the subscription index 66016.

1.10. Numeration of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" issues begins from the first issue (gross numeration). The year of issue is stated next to its number.

1.11. The journal "Vestnik of Volzhsky University after V.N. Tatishchev" can contain information of advertising content.

1.12. The constitutor of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" can use the means of natural or juridical persons as well as those of Russian or foreign organizations and off-budget funds in order to finance preparation, edition and distribution of the journal in accordance with current legislation order.

2. OBJECTIVES OF WORK

The main objectives of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" are:

- publication of manuscripts reflecting the results of original open research works, theoretical or experimental researches;
- publication of manuscripts covering the recent state of certain science and technology branches;
- publication of materials from science conferences, symposia, meetings and information on Russian and foreign academic schools;
- publication of new monographic research work reviews.

3. EDITORIAL BOARD STRUCTURE

3.1. Management of the journal edition is executed by Academic Editor who appoints the Editorial Board. The latter consists of Academic Editor, managing editors of different academic spheres, members of editorial councils of different academic spheres.

3.2. Editorial Board is formed in five academic spheres: Law, Informatics, Ecology, Economy, Humanities and Education.

3.3. Academic Editor is confirmed or relieved of position by the Chancellor's order.

3.4. Managing editors and members of the editorial councils are confirmed or relieved of their positions by the Chancellor's order on the Academic Editor's proposal.

4. RESPONSIBILITIES OF EDITORIAL BOARD MEMBERS

4.1. Academic Editor of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" shall:

- execute general scientific management of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" work;
- bear responsibility for the content of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" and its scientific rate.
- organize and control the work on reviewing articles;
- bear responsibility for compliance of the editorial activity with current Russian legislation and requirements of this Statute;
- stimulate involvement of leading scientists and highly qualified specialists in the work for the journal "Vestnik of Volzhsky University after V.N. Tatishchev";
- define composition of Editorial Board membership from quantitative and professional point of view;
- make decisions on accepting or rejecting materials presented for publication in the journal;
- confirm all the documents concomitant to the work of Editorial Board of the journal "Vestnik of Volzhsky University after V.N. Tatishchev";
- execute the work of the scientific electronic library eLIBRARY.ru and other Russian or foreign organizations on questions connected with the editorial activity of journal;
- inquire into the journal citing rate results; take the necessary measures towards improving the quality of journal.

4.2. Managing Editor of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" of a particular academic sphere shall:

- execute general scientific management of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" in their academic sphere;
- organize the work of accepting and reviewing articles in their academic sphere;
- share responsibility for the content and scientific rate of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" and all its parts in their particular sphere with Academic Editor of the journal;
- follow in their work norms of current Russian legislation, decisions of the Editorial Board, Academic Editor, vice-Chancellor on research work, Chancellor of the Volzhsky University after V.N. Tatishchev;
- stimulate involvement of leading scientists and highly qualified specialists in the work on the journal and all its parts in their particular academic sphere;
- participate in making decisions on acceptance or rejection of materials presented for publication in the journal "Vestnik of Volzhsky University after V.N. Tatishchev";
- bear responsibility for the edition schedule of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" at all the stages of its preparation and distribution;

- organize the work on making license contracts with the authors of manuscripts in their academic sphere (attachment 1) and contracts (attachment 2) from legal entities on condition of the conclusion of the contract between OANO VPO " Volzhsky University after V. N. Tatishchev" (institute) and the legal entity;
- organize technical coordination with reviewers in their academic sphere;
- pass license contracts and reviews to the Academic Editor's assistant;
- organize accepting, registration and storage of the incoming material, electronic layout and correction of manuscripts in their academic sphere;
- organize the meetings of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" Editorial Board in their academic sphere;
- store the materials incoming for publication, manuscripts which have come through the editing process in their academic sphere during one year after these materials being published in an issue of the journal "Vestnik of Volzhsky University after V.N. Tatishchev".

4.3. Editing Specialist of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" shall:

- temporarily take responsibilities of Academic Editor of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" in the absence of the latter;
- organize the work on registration, keeping and execution of license contracts with the authors of manuscripts, other documents;
- maintain the statistics on publication of materials; report this information to Academic Editor;
- execute interaction with the scientific electronic library eLIBRARY.ru, bear responsibility for the execution of contract with eLIBRARY.ru;
- provide the official site of Volzhsky University after V.N. Tatishchev with the timely update of information on the work of the journal;
- contribute to distribution of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" by means of subscription through mass media;
- participate in making decisions on accepting or rejection of materials presented for publication in the journal "Vestnik of Volzhsky University after V.N. Tatishchev";

4.4. Member of the Editorial Council of the journal "Vestnik of Volzhsky University after V.N. Tatishchev" shall:

- participate in reviewing the works presented for publication;
- stimulate involvement of leading scientists and highly qualified specialists in the work on the journal;
- participate in making decisions on accepting or rejection of materials presented for publication in the journal "Vestnik of Volzhsky University after V.N. Tatishchev".

5. RULES OF THE DIRECTION, REVIEWING AND PUBLICATION OF SCIENTIFIC ARTICLES

5.1. A scientific article to the editor-in-chief in the direction is brought for edition in writing, signed by the author, and also in electronic form. The written form of the work is either sent by mail or handed by the author is person. The license contract signed by the author is attached to the written form of the scientific article questionnaire of the author (attachment 3) and copy of the receipt on payment.

5.2. Articles of graduate students are published free of charge. The only payment collected from postgraduate students is that for reviewing of their articles on condition of their having a reference certified by the postgraduate center containing the number of the postgraduates' acceptance order and confirmation of their being taught. Staff members of the Volzhsky University after V.N. Tatishchev have privileges in publication of their articles in the journal.

5.3. The text of an article shall contain full first name, patronymic and family name of its author(s), their workplace with address indication, academic degree and rank, working position and contact information (e-mail, telephone number) in Russian and in English.

5.4. A scientific article shall contain:

- name of the article (in Russian and in English);
- annotation (in Russian and in English);
- key words (in Russian and in English);
- references (15 of them or more);
- references inside the text, formatted according to State Standard of Russia GOST R 7.05-2008 "Reference";
- UDC and Russian Library Bibliographical Classification (BBK);
- text of the article.

5.5. Design of the text shall fit the following requirements:

- text of the manuscript in the format of Microsoft Word for Windows;
- A4 size of page;
- portrait page orientation, no numeration, no hyphenation;
- head, foot, left and right margins 2.0 cm;
- Times New Roman type;
- type size 12;
- line-to-line spacing 1.0;
- paragraph indent 1.25;
- paginal footnotes, continuous numbering, type size 10, line-to-line spacing 1.0;
- justified text alignment;
- volume of the manuscript 8-12 pages of given format. Otherwise the question of volume shall be discussed with the editorial board of the journal "Vestnik of Volzhsky University after V.N. Tatishchev";
- name of the article on center, without indent, in capital letters;
- Microsoft Office software package programs for equation editing;

- References to textbooks and dictionaries are not permitted.

5.6. *Managing Editor of a particular academic sphere* hands a manuscript to Reviewer. The experts having an academic degree of the candidate or doctor of science in the relevant branch of knowledge and having within the last 3 years of the publication on subject of the reviewed article act as reviewers of the manuscript. Editorial Board members have right to act as reviewers.

5.7. *Reviewer* shall hand the review signed and certified by the press to the Managing Editor on paper in accordance with the form given in attachment 2 within three days. signed and certified by the press

5.8. Reviewing of an article is based on the following criteria:

- topicality of subject;
- scientific novelty;
- theoretical and practical significance;
- logicality and consistency of material exposition;
- reasonableness of the main propositions in work.

5.9. After materials being reviewed, *Managing Editor of a particular academic sphere* appoints the date of Editorial Council meeting in agreement with Academic Editor and sends invitation letters to all members of Editorial Council. Each meeting of Editorial Council is devoted to one particular academic sphere. A meeting of Editorial Council is constituent if 2/3 of its members are present. Frequency of Editorial Council meetings is assigned by the Managing Editor of a respective academic sphere.

5.10. During the meeting *Editorial Council* consider all the materials and confirm the final list of materials for publishing in the next issue of the journal “Vestnik of Volzhsky University after V.N. Tatishchev”. On the Editorial Board meeting reviews are read out and decisions on publishing, further editing or rejection of manuscripts are made.

5.11. In case of controversy while reviewing the material the question of whether the material is to be published is decided by open vote of Editorial Board members. The final decision is reached by simple majority of votes. In case of equal number of votes the opinion of Academic Editor shall be decisive.

5.12. The Editorial Council do not accept a manuscript if the latter does not fit formal requirements.

5.13. The Editorial staff reserve the right to edit or reject the work offered for publication. The article can be published after due edition. The articles rejected by the Editorial staff are not returned to their authors. The Editorial staff do not bear responsibility for the accuracy of citations, references to legislation or personal information of authors.

The opinion of the Editorial staff does not necessarily coincide with that of the author. The author bears full responsibility for the contents of their articles which should not be previously published in other printed matters.

The journal discontinues cooperation with authors in whose articles plagiarism is detected.

5.14. Information published in the journal “Vestnik of Volzhsky University after V.N. Tatishchev” shall not contain scientific and technological information referred to state, official or commercial secret.

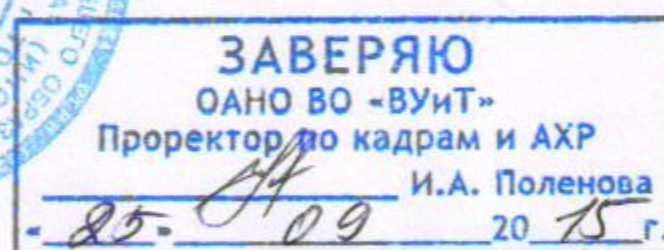
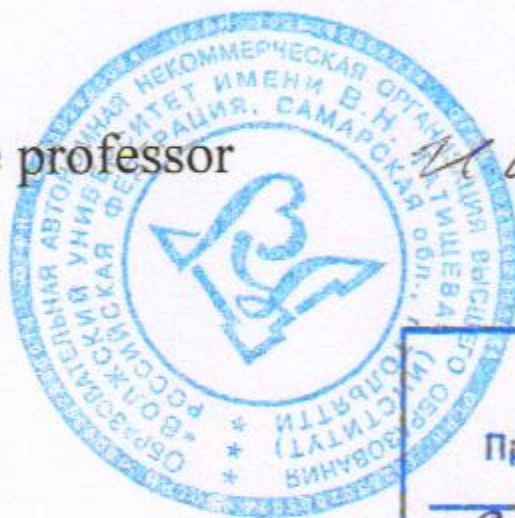
5.15. The editor-in-chief in the direction sends the electronic version of the review to the author. In case of negative result to the author the electronic version of motivated refusal goes to publications of article. The editor-in-chief in the direction reports to the expert of edition the original of the review for storage.

5.16. In case of receipt in edition of request from the Ministry of Education and Science of the Russian Federation about providing the review of check, the scan of the review it is sent on the e-mail address of department within a day from the moment of receipt of inquiry, the certified copy of the review goes by mail the registered mail within 3 working days.

5.17. Personal records of authors (article signed by the author, the license contract and the original of the review) are grouped in the folder (business) of concrete issue of the scientific magazine. Affairs of publishing house are formed in folders according to the Nomenclature of affairs of publishing house and stored in cases within 5 years.

5.18. The publishing house of the scientific magazine for the subsequent distribution of editions between the largest library and information organizations brings obligatory copies of issues of the scientific magazine according to Federal Law Russian Federation, and also to library of higher education institution (on the subscription and in a reading room).

Scientific editor
Cand.Jur.Sci., associate professor



I.I. Tsarkov

LICENSE CONTRACT № _____

Togliatti _____ 20____

This Contract is made and entered into between the **Educational Autonomous Nonprofit Organization of Higher Professional Education "Volzhsky University after V.N. Tatishchev"** (hereinafter called **Licensee**) presented by its chancellor Vladimir Andreevich Yakushin on terms of its Charter and citizen of _____
(citizenship)

(hereinafter called **Licensor**), hereinafter referred to as the **Sides**.

1. Subject of the Contract

1.1. In accordance with this Contract, **Licensor** grants to **Licensee** without compensation a nonexclusive right of using the Product created by **Licensor** in the form of _____

(textbook, method book, abstract of a thesis, other form)

(name of the Product)

within the scope established under the present Contract.

1.2. **Licensor** guarantees their possession of exclusive copyright on the Product transferred to **Licensee**.

2. Rights and Obligations of Sides

2.1 **Licensor** grants to **Licensee** without compensation the following rights for all the effective period of this Contract:

2.1.1 Right of reproduction of the Product (publication, promulgation, duplication, replication or any other way of reproducing the Product) without restriction of circulation; every copy of the Product shall contain the name of its author;

2.1.2 Right of distributing the Product by any means;

2.1.3 Right of including the Product in a compound work;

2.1.4 Right of public use of the Product and its demonstration for informational, advertising or other purposes;

2.1.5 Right to bring the Product to public notice;

2.1.6 Right to cede the right on Product granted by this contract on contractual terms partially or in full to a third party without paying compensation to **Licensor**;

2.2 **Licensor** guarantees that the Product has not been transferred officially (i.e. under an official contract) for its reproduction or other use.

2.3. **Licensor** grants the rights to **Licensee** herein on the basis of nonexclusive license.

2.4. **Licensor** transfers the Product in electronic form in the **Licensee's** organization department – the editorial office of the science journal "Vestnik of Volzhsky University after V.N. Tatishchev".

2.5. **Licensee** shall abide by the copyright of **Licensor** in accordance with current legislation, execute its defense and take all possible measures to prevent infringement of **Licensor's** copyright by a third party.

2.6. **Licensor** entitles **Licensee** without time restriction to store and process the following personal information:

- first name, patronymic, family name;
- information on education;
- information on workplace and work status;
- information on any earlier published works of literature, science or art.

Personal information is given for its storage and processing in different data bases and informational systems, for its inclusion in analytic or statistic accountancy, for correlating works of science, literature and art with personal information etc.

Retraction of agreement on storage and processing of personal information is executed by **Licensor** by sending the relevant written notification to **Licensee**.

2.7. The territory on which the **Licensee's** right to use the Product is valid is not limited.

3. Liability of Sides

3.1. The **Sides** shall be liable for non-compliance with the Contract or its improper execution in accordance with current legislation.

3.2. **Licensor** bears responsibility before **Licensee** for credibility of information on the exclusive copyright owner. In case of reclamation or filing of a suit by the actual copyright owner against **Licensee**, **Licensor** shall be liable in accordance with norms of current legislation.

3.3. **Licensee** bears responsibility for copyright observance in accordance with norms of current Russian legislation.

4. Final provisions

4.1. All controversies and disagreements ensuing from the clauses of this Contract shall be settled by negotiations; in case of failure in reaching an agreed decision the controversy shall be settled by court at the location of **Licensee**.

4.2. This Contract shall be in effect until the **Sides'** complete fulfillment of their obligations.

4.3. Termination of this Contract shall be possible at any time by mutual consent of the **Sides** after signing a respective agreement by both **Sides**.

4.4. Unilateral termination of this Contract shall be possible in cases provided by current legislation or according to court decision.

4.5. Any amendment or addition to this Contract shall come into effect only being drawn up in writing and signed by both **Sides** of this Contract.

4.6. The **Sides** act in accordance with the norms of current Russian legislation in all the questions not covered by this Contract.

4.7. The Contract is drawn up in two copies for each of the **Sides**. The copies have identical content and equal legal validity.

5. Identification of the Sides

Licensee: Educational Autonomous Nonprofit Organization of Higher Professional Education "Volzhsky University after V.N. Tatishchev" (OANO VPO "VUiT")

Mail address and index:

445020 16 Leningradskaya st., Togliatti

Bank details:

Tax identification number (INN) 6323033283

Bank identification code (BIK) 043601607

Settlement account 40703810754280100203

in AK SB RF TsO №4257

Povolzhsky Bank of Sberbank of Russia in Samara

Correspondent account 30101810200000000607

OKPO 40977236; OKVED 80.30.1

Chancellor of OANO VPO VUiT:

_____ V.A. Yakushin

Licensor:

_____ Date of birth: _____

_____ Passport: _____

_____ Passport issued _____
(date and place of issue)

_____ Registration of domicile: _____

Contract No. _____

Togliatti

"_____" 20 ____.

Educational autonomous non-profit organization of the higher education "The Volga university of V. N. Tatishchev" (institute), called further "**Performer**", in the person of the rector Yakushin V.A., the Charter acting on the basis, on the one hand, and

the "**Customer**" called further, on the other hand, together the called Parties, signed the present contract as follows:

1. Subject of the contract

1.1. A subject of the present contract is the publication of the scientific article of the Customer or his representatives in the scientific magazine "The Bulletin of the Volga University of V. N. Tatishchev"

2. Obligations of the parties

2.1. The performer undertakes to publish and transfer to the possession to the Customer the issue of the magazine with the published article.

2.2. The customer undertakes to accept and pay to the Performer the cost of the magazine.

3. Price and procedure of payments

3.1. The cost of the magazine makes 3800 (three thousand eight hundred) rubles.

3.2. The customer makes payment of the magazine of 100% of an advance payment, by transfer of money to the settlement account of the performer.

4. Transfer order

4.1. The performer reports to the Customer the magazine within 3 (three) months publication.

4.2. Transfer is carried out by the magazine direction by mail to the address specified in the demand.

5. Responsibility of the parties

5.1. Bear responsibility according to the current legislation of the Russian Federation for non-execution or inadequate execution of the obligations under the present contract of the Party.

6. Other conditions

6.1. The present contract comes into force from the date of its signing by the Parties and works before full implementation of its conditions.

6.2. The present contract is made in duplicate equal validity, on one for each of the Parties.

6.3. All disputes and disagreements which can arise between the Parties under the contract, will be allowed by negotiations between them. At not achievement of consent by the Parties disputes are subject to consideration in the order established by the current legislation of the Russian Federation.

Legal addresses and details of the parties:

Licensee: OANO VO "VUiT"

Mail address and index:

445020 16 Leningradskaya st., Togliatti

Bank details:

Tax identification number (INN) 6323033283

Bank identification code (BIK) 043601607

Settlement account 40703810754280100203

in AK SB RF TsO №4257

Povolzhsky Bank of Sberbank of Russia in Samara

Correspondent account 30101810200000000607

OKPO 40977236; OKVED 80.30.1

Chancellor of OANO VO VUiT:

V.A. Yakushin

Licensor:

Date of birth: _____

INN _____

BIK _____

Settlement account _____

Correspondent account _____

_____/_____

Questionnaire

Name of article*:

Surname, name, middle name (completely) *

Place of work and postal address (organization, chair, department, position, etc.)*

The postal address (for transfer of the magazine)

Academic degree *

Academic status *

Postgraduate study / doctoral studies

Mobile phone

Phone office

E-mail *

The fields marked * are obligatory for filling.

The questionnaire is filled in on each author of article